ISF Securities Ltd.

Policy on Handling of Good till Cancelled Orders (GTC) for Clients

Background:

The Exchanges have issued circulars on "Policy on Handling of Good Till Cancelled Orders vide the following:

1) NSE circular ref. no. NSE/INSP/62528 dated June 21, 2024 and no.63789 dated September 6, 2024; and
2) BSE notice no. 20240622-2 dated June 22, 2024 and 20240906-42 dated September 6, 2024.

Accordingly, this policy is put together to outline the "Goods Till Cancelled / Goods Till Triggered" orders.

Scope:

The policy includes –

1. Details of Good Till Cancelled ("GTC") or orders of similar type provided by member including its validity;
2. Manner of handling of such orders in case of corporate actions (e.g., cancellation, price reset, retaining, etc. for the unexecuted orders);
3. Timeline within which ISF Securities Ltd. needs to intimate clients about details of upcoming corporate actions applicable for such unexecuted orders, which shall not be later than one day prior to the ex-date of the corporate action.

Details:

Good Till Cancelled or orders of similar type provided by member including its validity

GTC is an order facility through which clients can place buy and / or sell orders on either Exchanges / Segments along with limit price and quantity with validity beyond the day of order receipt. ISF Securities Ltd. allows clients to place GTC orders. All the new as well as existing clients can place GTC orders, and can be enabled if requested by the client. If in case the Limit price is not specified by the client, ISF Securities Ltd. can place and suitably modify orders at its discretion till the entire quantity is executed or till the order is cancelled by the client. The Client can anytime modify / cancel the prevailing order instructions at their discretion.

Manner of handling GTC orders in case of Corporate action:

All upcoming corporate actions shall be intimated to clients who are having unexecuted GTC orders at least one day prior to the ex-date of the corporate action by the Dealing Desk. Clients shall review their GTC orders pro-actively whenever there could possibly be any impact of corporate action on their orders. It would be the onus of the client to take appropriate action to modify / cancel orders accordingly.

Post Corporate Action, GTC orders shall be validated against DPR (Daily Price Range) sent by the exchange. Before revalidating the order for the next trading day (post corporate action), the dealer shall check the circuit limits and daily price range and would validate orders. In case of any order rejections, suitable communication shall be sent to the clients.

Policy Review -

This Policy is subject to review as and when there is/are any changes in handling of GTC orders as mentioned above or whenever there are any changes recommended by SEBI / Exchanges from time to time.

Policy for Handling Good till Triggered Orders

Introduction

In compliance with NSE circular NSE/INSP/62528 dated June 21, 2024, and BSE circular 20240622-2 dated June 22, 2024, this policy outlines the management of Good Till Cancelled (GTC), Good Till Triggered (GTT), Good Till Date (GTD), and similar order types provided to clients of ISF Securities Ltd..

Scope

This policy includes:

1. Detailed descriptions of GTC, GTT, and GTD orders, including validity parameters.

2. Procedures for managing such orders during corporate actions, including cancellations, price resets, and retention of unexecuted orders.

3.Client notification timelines for corporate actions affecting unexecuted orders, ensuring notifications are sent at least one day before the ex-date.

Good till Triggered (GTT) Orders

Definition and Features

- Good till Triggered (GTT) orders allow clients to place buy and sell limit orders that remain active until a specific price-based trigger condition is met. These orders can be applied to equity cash products, index futures, and index options Eligibility GTT orders are available to all current and new clients eligible to trade in equity cash products and derivatives.
- This facility is not available for products like Margin and Spot. Any new segments where GTT orders are introduced will be updated on the website of ISF Securities Ltd. and reflected in this policy.

Validity

- GTT orders must be placed at a limit price and cannot be submitted at market price.
- Unexecuted quantities of GTT orders will be placed as new orders on subsequent trading days until the validity expires or the order is executed or cancelled. Placement
- GTT orders can be placed during pre-open and regular trading hours. Orders for scrips not enabled during the pre-open session will be treated as overnight orders. Orders may also be placed via the Call and Trade facility.

Order Modification and Limits

- Clients may modify the quantity or limit price of GTT orders when they are in 'Ordered' or 'Requested' status. Orders in 'Blocked' status can only be cancelled.
- A maximum of two GTT orders can be placed per scrip, with an overall cap of thirty orders across all eligible scrips.

Client Obligations

- Clients must ensure sufficient funds or margins are available to cover unexecuted quantities of GTT orders.

Exclusions

- GTT orders cannot be placed for debt securities, NCDs, bonds, or illiquid securities.

Handling of GTT Orders During Corporate Actions

In the event of a corporate action affecting a security, all GTT orders will be validated against the Daily Price Range (DPR) issued by the exchange. Orders that do not meet the updated criteria will be marked as "GTT Blocked" and retried on subsequent trading days. Notifications will be sent to clients via email and SMS in cases where GTT orders are blocked due to price limitations or insufficient funds/securities.

Client Notification of Upcoming Corporate Actions

ISF Securities Ltd. will notify clients with unexecuted GTT orders of all relevant corporate actions, such as dividends, bonuses, and splits, at least one day before the ex-date. Clients are responsible for reviewing, modifying, or cancelling their orders in response to these actions.

Policy Communication

This policy is included in the Account Opening Form/Kit under "Policy on Handling of Good Till Cancelled Orders of Clients." It is also available on the website of ISF Securities Ltd. for client reference.

No Liability for Non-Execution or Opportunity Loss

ISF Securities Ltd. will not be liable for Non-execution of any GTT order. Partial or full rejection of any leg of the order. Any opportunity loss resulting from such non-execution, Cancellation or non-placement of orders due to system or regulatory constraints.

Policy Review -

This Policy is subject to review as and when there is/are any changes in handling of GTC orders as mentioned above or whenever there are any changes recommended by SEBI / Exchanges from time to time.